

Job Announcement

Dean of Faculty of Science and Information Technology

Phnom Penh International University (PPIU) is one of the leading private universities in Cambodia, with clear vision, mission and values. To ensure the quality of its Higher Education, PPIU is committed to and abides by National, Regional (ASEAN) and International Standards.

PPIU is now looking for innovative, academically qualified person, who wants to be part of its dynamic and quality-bound team, especially the ones who have set **career plan in Educational Management** to fill the position as **Dean of the Faculty of Science and Information Technology**.

Position: **Dean of Faculty of Science and Information Technology**

❖ Duties:

- ✚ To work effectively as a member of PPIU Management Committee in the strategic management and leadership of the University;
- ✚ To work within the agreed core administrative structure, to organize and manage the Faculty to achieve academic and performance goals;
- ✚ To be accountable for matters relating to the admission, recruitment, education and welfare of students such as completion rates;
- ✚ To be accountable for sustainability of the Faculty:
 - To control Teaching and Learning (T&L) process;
 - To create good Study Environment;
 - To comply with and implement PPIU Rules and Regulations;
 - To lead the promotion of the Faculty on behalf of the University to external stakeholders;
 - Other issues related to PPIU Academic Affairs.

❖ Requirements

- At least a Master Degree (in fields related to the Faculty);
- Working experiences in Higher Education Management and or Teaching;
- Excellent verbal and writing skills in English;
- Ability to work with strict deadlines / under pressure;
- Having good team work, proactive/make things happen, and leadership behavior.

Deadline for application: **20 August 2018**.

Interested candidate should submit application with a cover letter and CV to Head of Admin &HR, PPIU Building, 5th Floor, No 36, Street 169 (opposite Bak Took High School), Phnom Penh, Tel: +855 23 999 908)